

Name: _____

License: _____

Date Completed: _____

Do you have experience with this skill?		Are you competent performing the following?		Performance Responsibilities for the Private Duty Licensed Practical/Vocational Nurse
Yes	No	Yes	No	
				A. Demonstrates ability to process paperwork and associated functions necessary to facilitate
				1. Transfer of Patient
				2. Documents according to plan of care
				3. Clinical notes, flow charts
				4. Home medical equipment requisition and management
				5. Supply requisition and management
				B. Review of Systems:
				1. Pulmonary System
				a. Pulmonary assessment
				b. Tracheostomy care
				c. Tracheostomy change + suctioning
				d. Pharyngeal suction
				e. Use of oral/nasal inhalers
				f. Oximeter
				g. CPAP
				h. Oxygen mask, nasal cannula, concentrator, and portable oxygen
				i. Airway insertion-Tracheostomy
				j. Nebulizer treatment
				2. Home ventilator management
				a. LP-10
				b. LTV 950
				c. LTV 1150
				d. Head injury care
				e. Foreign body airway obstruction
				f. Breathing exercises/incentive spirometry
				g. Smart vest use and chest percussion
				Cardiovascular System
				a. Cardiovascular assessment
				b. Pulses (apical, radial, femoral, pedal)
				c. Edema assessment and management

Do you have experience with this skill?		Are you competent performing the following?		Performance Responsibilities for the Private Duty Licensed Practical/Vocational Nurse
Yes	No	Yes	No	B. Review of Systems (cont.)
				d. Supine and orthostatic blood pressure
				e. CPR
				Neurologic System
				a. Neurologic assessment
				b. Mental status exam
				c. Seizure Precautions
				d. Head injury care
				Gastrointestinal System
				a. Gastrointestinal assessment
				b. NG tube insertion/care
				c. Jejunostomy tube care
				d. Gastrostomy tube care
				e. Enteral tube feedings
				f. Ostomy care-Colostomy
				h. Impaction removal
				i. Enema
				j. Bowel training
				k. Aspiration precautions
				Genitourinary System
				a. GU assessment
				b. Urinary catheterization insertion and care male
				c. Urinary catheterization insertion and care female
				d. Irrigation of catheters
				e. Obtaining specimens
				f. Removal of urinary catheter
				g. Care of supra-pubic catheter
				h. Care of urostomy
				i. Bladder training
				j. Nephrostomy tube care
				k. Knowledge of types of catheters and indications for use (straight, indwelling, condom)
				l. Incontinence care
				Integumentary/Wounds/Dressings
				1. Assessment of staging
				2. Prevention
				3. Various treatments (hydrocolloid calcium alginate, transparent films)
				4. Documentation
				a. Assessment of skin/wound
				b. Measurement of wounds
				c. Wound irrigation

Do you have experience with this skill?		Are you competent performing the following?		Performance Responsibilities for the Private Duty Licensed Practical/Vocational Nurse
Yes	No	Yes	No	
				Integumentary/Wounds/Dressings (cont.)
				d. Wet to dry dressing (s)
				e. Decubitis care:
				f. Wound Vac
				g. Sterile dressing change
				h. Suture/staple removal
				Musculoskeletal System
				1. Assessment
				2. Range of motion (ROM)
				3. TED hose
				4. Devices:
				a. Walker
				b. Wheelchair
				c. Transfer board
				d. Hoyer lift
				5. Pain assessment
				6. Transfers
				Metabolic
				1. Diabetic assessment and teaching
				a. Insulin types and teaching
				b. Use, care and teaching of glucose monitoring system
				c. Diet, exercise and sick day teaching
				d. Sign and symptoms of Hypo-Hyperglycemic reactions
				e. Foot and skin care
				2. Coumadin therapy
				Behavioral Health
				a. Assessment
				b. Suicide precautions
				c. Psychotropic drugs
				d. Care of the demented patient
				Miscellaneous Skills
				a. Vital signs
				b. Intake and output
				c. Caring for immunocompromised patients
				d. eye/ear irrigation
				e. Post mortem care
				f. Collection, labeling and delivering laboratory specimens (blood, stool, urine, sputum, wound)
				C. Medication Administration: Demonstrates ability to administer monitor and document medications for patients.

Do you have experience with this skill?		Are you competent performing the		Performance Responsibilities for the Private Duty Licensed Practical/Vocational Nurse
Yes	No	Yes	No	
				Medication Administration Techniques
				a. Oral
				b. Intra muscular
				c. Subcutaneous
				d. Suppositories
				e. Ear, eye, nose drops
				f. Heparin administration
				g. Insulin administration, site rotation
				h. Assessment for side effects, adverse reactions, therapeutic response
				D. Infection Control
				a. Hand washing technique
				b. Aseptic technique
				c. Safe needle technique
				d. Personal protective equipment
				e. Reporting of infections for patient and personnel
				f. Standard precautions
				E. Equipment
				1. Displays knowledge of the following:
				a. Hospital Bed
				b. Alternating pressure mattress
				2. Home Glucose Monitoring
				a. Specimen Collection
				b. Instrument calibration
				c. Interpreting BS results
				F. Safety
				a. Restraints
				b. Fire extinguishers
				c. Assessment of patient safety risks and home safety
				G. Patient Education
				a. Determining patient and family learning needs
				b. Develops/implements teaching plan
				c. Evaluates effectiveness of teaching
				d. Revises teaching plan based on patient needs
				e. Documents response to teaching

Signature: _____

Date: _____